



EMOTION

AN ERASMUS MUNDUS MASTER

UNIVERSITÉ DE NAMUR | UNIVERSITY OF NAMUR

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ADMINISTRATIVE STEPS BEFORE YOUR ARRIVAL

VISA REQUEST

Students who are nationals of a country of the European Union or of an associated country (Iceland, Liechtenstein, Monaco, Norway and Switzerland) do not need a visa to study in Belgium. All other students must obtain a long-stay visa (type D).

If you are a non-EU national and the University of Namur (UNamur) is your destination for the 2nd year of the EMOTION Master's degree, you can submit your visa application to the Belgian Embassy in Italy (in Rome).

On the Embassy's website (<https://italy.diplomatie.belgium.be/nl/naar-belgie-komen/visa-belgium>), you will find the forms and documents needed for the visa application, as well as the instructions on how to fill them out.

For the visa application, as a student admitted by a Belgian higher education institution subsidized by the Belgian public authorities, you will need to provide the proof of your admission to the EMOTION *Translational Cosmetic and Dermatological Sciences* Master's programme, i.e. to the **Master in Biomedical Sciences, Professional Focus in Clinical Research**.

You will receive the authorization to enrol needed for your visa application (*Attestation destinée à introduire une demande d'autorisation de séjour en qualité d'étudiant-e*) from the UNamur Enrolment Service, as soon as the admission procedure has been completed (see section "Admission" here below). Since the process can be quite long, students are encouraged to start the admission procedure as soon as possible.

Please note that scholarship students **are exempted from paying the fee required for a long-stay visa application**. The International Relations Office of UNamur will provide the required document to students who are nationals of a non-EU country and benefit from a scholarship.

ADMISSION

All students of the EMOTION Master's programme spending their 2nd year at UNamur, **regardless of their nationality**, must follow the admission procedure established for international students.

First of all, you must fill in the online registration form and upload the documents listed here below. Please send a copy of the documents by email to the International Relations Office (IRO) too (international-mobility@unamur.be).

List of required documents:

1. A completed **registration form** (to be filled in online <https://www.unamur.be/apps-admission/secure/main.jsf;jsessionid=87C8E9847F64F8DCED242AC717452A9F> and then sent as an attached file).
2. A **cover letter** (the one submitted for your application to the EMOTION will be fine).
3. A double-sided photocopy of the certificate of **secondary education**, with details of the marks obtained in the final examinations.
4. A **photocopy of all higher education qualifications and degrees**. These documents must include the original stamp and the signature of the institution which delivered them (or proof of results if certificates are not yet available).

5. Photocopies of **the official transcripts of records of each year spent in the higher education system** since leaving secondary school (including results from years where a pass was not obtained). The transcripts of records will contain details of the marks obtained and the credits awarded. The documents must be legalized by the institution which awarded them.
If this is not possible, original proofs of activities undertaken since leaving secondary school, including the dates of each activity (i.e. proof of employment, signed contracts, certificates, etc.). If there is no activity to be accounted for, you have to sign a declaration of honour stating that there were no activity during that period.
6. A detailed **curriculum vitae**, dated and signed.
7. A recent **nationality certificate**, a photocopy of your passport or a photocopy of the national identity card.

Remark

The documents must be provided in the original language. For documents written in other language than French or English, a translation in French or English made by a sworn translator must be provided. Compliant certification is obtained either from the competent local authority or from the university which issued the diploma and/or the documents.

As soon as the documents have been processed and validated, you will receive:

- The authorization to enroll in the **Master in Biomedical Sciences, Professional Focus in Clinical Research**.
- An acknowledgment of receipt explaining the further steps of the registration procedure.
- The access codes to IT resources and UNamur email address (see the section “Being a student at UNamur”).

Note: if you have any doubt or question concerning the documents to be provided, in particular those mentioned under point 5, please contact the UNamur IRO (international-mobility@unamur.be).

IMPORTANT REMARK

During the admission procedure, you may receive an **automatic email requesting you to pay for enrolment fees**. Please note that you can ignore that information, since the enrolment fees will be **paid by the Department of Biomedical Sciences**. In case of repeated requests, do not hesitate to inform Professor Jean-Pierre Gillet and Ms Manon Chatillon.

BOOKING AN ACCOMMODATION

The UNamur IRO staff will book a room in the *International House* for all EMOTION Master’s students coming to Namur. If you prefer to look for a different accommodation by yourself, please notify the IRO staff as soon as possible about your decision.

The [International House](#) is a self-catered 5-floor residence managed by the University Housing Service. Each floor is equipped with shared kitchen and bathroom facilities and a sitting room. Five students of both sexes share the same floor. A large shared space is also available on the ground floor for all students hosted in the building. This common space is managed by the students of the Erasmus Kot, a student association whose role is to welcome and accompany international students

throughout their stay at UNamur with assistance in administrative tasks but also thanks to the organisation of social and cultural activities for the international students.

Rooms are single. Each bedroom contains:

- Desk and chair
- Bookcase
- Bed, mattress and mattress protector
- Wardrobe and drawer unit
- Waste bin
- Curtains, electric sockets and a wired network connection.

Bedding is not provided in the residence. Bedding packs are available for you to purchase after your arrival for 40 Euros. The bedding packs consist of duvet and pillow, sheet, pillow case, and a duvet cover. You should bring your own towels. Cutlery and kitchen items are already available.

Before your arrival, don't forget to make an appointment with the person in charge of the International House as well as the Erasmus Kot, or your landlord, if you have booked a room or flat elsewhere.

Ms. Cathy JENTGEN
UNamur Housing Service
Rue Bruno 7, 5000 Namur
logement-etudiants@unamur.be

For more information about other housing options in Namur:

<https://www.unamur.be/en/teaching/life/housing>
<https://www.unamur.be/en/international/exchange/housing>

INTEGRATION WEEKS

Each year, before the start of the academic year, the UNamur organizes two *Integration Week for international students*, in collaboration with other Higher Education Institutions of the Namur Province.

The 2021 edition will take place from 30 August to 10 September. The dates of the 2022 edition will be known soon.

During the *Integration Weeks* international students attend courses of French and English as a second languages (beginner, intermediate and advanced levels) and take part in several cultural and touristic activities. It is a great opportunity for international visitors to discover Namur and the campus in a funny way and to make new friends during two weeks prior the beginning of the academic year.

For more information, please visit the following pages:

<https://www.unamur.be/en/international/exchange/orientation/index>
<https://www.poledenamur.be/activites/activites-a-venir/iw-2021>

Please note that registrations for the 2021 edition are closed.

If you participate in the integration weeks, we invite you to follow the instructions you have received by the organizers. The 2021 event is free of charge to newly incoming international students.

COVID-19

For more information about the measures taken by the Belgian government and the University of Namur to limit the impact of COVID-19, please check the following websites:

Federal Public Service Foreign Affairs: <https://diplomatie.belgium.be/en>

University of Namur: <https://unamur-coronavirus.be/>

ADMINISTRATIVE STEPS AFTER YOUR ARRIVAL

HOUSING

Collecting the keys and signing the rental contract

Soon after your arrival in Namur, the first step is to collect the keys of your room or flat. In principle, you have already made an appointment with the UNamur Housing Service or the Erasmus Kot (or your landlord). In case of delay or any travel problem, don't forget to inform them.

About one month prior to your arrival, you will receive your rental contract by email. You have to sign the rental contract and pay the first monthly rent and a deposit (equivalent to one monthly rent) in order to secure your room. Payments can be made by wire transfer and then later on, once you are in Namur by wire transfer or debit card directly to Ms. Cathy Jentgen. The Banking information for the wire transfer will be specified in the rental contract.

Please note that, once you have been given a room, you will not be allowed to change.

Inventory

The first thing you should do once you have collected your keys is to complete the inventory report of your room or flat. You will receive the *ad hoc* document the day of your arrival (or you will find it in your room). Please note that if the document for the inventory report is not provided, it is your responsibility to request one.

What to do in case of late arrival

In case of late arrival, you need to inform the Housing Service as well as the Erasmus Kot. Please note that the starting date of the contract will not be later than September 11th.

Cleaning

The shared areas are cleaned once a week.

As far as your own room is concerned, you are in charge of cleaning it.

Laundry

The International House is not equipped with washing machines. Please note that there is a laundromat nearby (Avenue des Combattants).

Garbage

Several bins are available in the kitchen areas, enabling you to sort the garbage.

A dedicated room for storing the garbage bags is located on the ground floor of the International House. Garbage is collected on a weekly basis.

For more information: [Waste management](#).

RESIDENCE PERMIT

Students staying in Belgium for more than 90 days have to register with the municipal authorities of their place of residence, within 8 days after the arrival in Belgium.

In order to obtain a Belgian residence permit, one has to submit the following documents to the competent local authorities:

- original passport (non-EU citizens) or national Identity card

- long-stay visa, type D (only for non-EU citizens)
- admission letter
- grant agreement, or proof of sufficient financial resources (only for non-EU citizens),
- rental contract
- 3 passport-sized photographs
- 6 €

Please note that in some cases, additional documents or information may be required by the local authorities.

A 4 -STEP PROCEDURE

1. Make appointment by sending an e-mail to etrangers@ville.namur.be. The service is open from Monday to Friday (08:00-16:00) and on Saturday 08:30-11:30). On the day of the appointment bring the required documents.
2. After the registration at the Town Hall, you will receive a provisional certificate of residence.
3. Within one month, a policeman (“agent de quartier” or “agent de proximité”) will go to your place and check if the address mentioned in the registration documents is indeed your place of residence. After this check, the policeman sends a report to the local authorities.
4. By the end of the two following weeks, you will receive an invitation to go to the Town Hall to finalize the registration process and provide any missing document.

Remark

European citizens can opt for the paper format of the residence permit or the electronic format (E-Card). Non-European citizens can only have an electronic format of the card. For the E-Card one has to pay 23,00 € and provide two extra passport photos.

After the reception of the identification code by the post, you must go to the Town Hall and fetch your Belgian residence permit. It is necessary to bring the provisional certificate, the passport or your national identity card, and the identification code.

Note: opting for the electronic card is highly recommended also for EU citizens, since banks, health insurance offices, hospitals etc. prefer the E-Card since the electronic chip allows for a quick update of personal data.

ENROLMENT

In principle, no further steps will be required for your enrolment after your arrival at UNamur. It is possible, though, that the Enrolment Service will ask you to provide any missing document, as for instance the Transcript of records of your 1st year of MA in Italy. The missing documents (if any) will be listed in your enrolment letter.

INSURANCE AND HEALTHCARE

In most cases, international non-EU students need to prove that they are covered by an international medical insurance. In principle, all scholarship students enrolled in the Erasmus Mundus EMOTION programme are covered by such an insurance since they had to register at the *Università del Piemonte Orientale* for the first year of the MA programme. If you are a self-funded student and you do not have a comprehensive insurance covering you during your second year, you can purchase such an insurance at Unamur. Please contact the IRO before arriving, if you are interested in this possibility. The cost is about 45 Euros per month.

EU students must bring their *European Health Insurance Card* with them.

Regardless of their origin, students staying in Belgium more than 90 days are encouraged to subscribe to an individual medical insurance with a Belgian company. Thanks to this subscription, they have the right to receive a full or partial refund for medical costs and certain medicines, depending on the service provided. A complementary illness insurance also exists. Although not mandatory, this latter covers part of all the costs not reimbursed by regular medical insurance.

Several health insurance providers operate in French-speaking Belgium. One can choose freely among them, but we advise you to consider if they have an agency in Namur or not.

- <https://www.mc.be/>
- <http://www.ml.be>
- <http://www.mloz.be>
- <http://www.mutsoc.be>
- <http://www.mutualia.be>
- <http://www.mutualites-neutres.be>
- <https://www.partenamut.be>
- <http://www.solidaris.be>

For more information: <https://www.unamur.be/en/teaching/mutuelle-and-healthcare>

BANK ACCOUNT

Students who have opened a bank account in Italy need not open a bank account in Belgium, since bank transfers can be easily made thanks to the IBAN and SWIFT codes. Of course, if you wish, you can open a bank account in Belgium as well.

TELEPHONE

There are many different operators in Belgium, such as Base, Orange, Proximus... You will find them in the city centre, on the main commercial streets or on the internet.

They all offer prepaid cards and subscriptions.

BEING A STUDENT AT THE UNAMUR

ELECTRONIC ID

In order to have access to all services provided to UNamur students, you must activate your **electronic ID (eID)**. You will receive from the UNamur Enrolment Service an e-mail with clear instructions on what you have to do to activate your account. Please follow them as soon as you receive them. You can activate it by going to <http://go.unamur.be/eid-activation>.

E-MAIL ADDRESS

In order to activate your UNamur e-mail account, please connect to the page <https://webmail.unamur.be> by using your eID and password.

You can have access to your web-based e-mail account through the link: <https://sogo.unamur.be/SOGo/>.

Please note that you should check your student e-mail on a regular basis, because the administrative services of UNamur only uses the @unamur.be address to communicate with students. Therefore, we advise you to establish a connection between it and your personal hotmail, gmail or similar account.

STUDENT CARD

You will need your student card to participate in the teaching activities (courses, laboratories, exams, etc.) and to have access to most of UNamur facilities (libraries, sports halls, university cafeterias, etc.).

To get your student card, you need to upload a passport photo onto the UNamur central server. To do so, please connect to page <https://www.unamur.be/apps-photo> and log in by using your eID and password, then follow the instructions.

As soon as your student card is ready, you will receive an automatic notification on your @unamur.be e-mail address. You can then pick it up at the at the University library (BUMP) during the opening hours.

For more information: <https://www.unamur.be/etudes/etudiant/carte-etudiant>

WIFI

To get access to the WiFi connection, you need your eID, your password and a laptop (or any other device) equipped with a WiFi network card.

Of course, you must be in an area covered by the UNamur wireless network.

The instructions on how to connect to the WiFi for the first time are available at <https://bve.unamur.be/>

Go to the box "*Dernières infos administratives*", then right click on "*Toutes les infos administratives*"

In the search box, type "wifi". Click on the third link and you will have access to the instructions to connect to WiFi (in French). After, use your eID and password to connect to "UNamur".

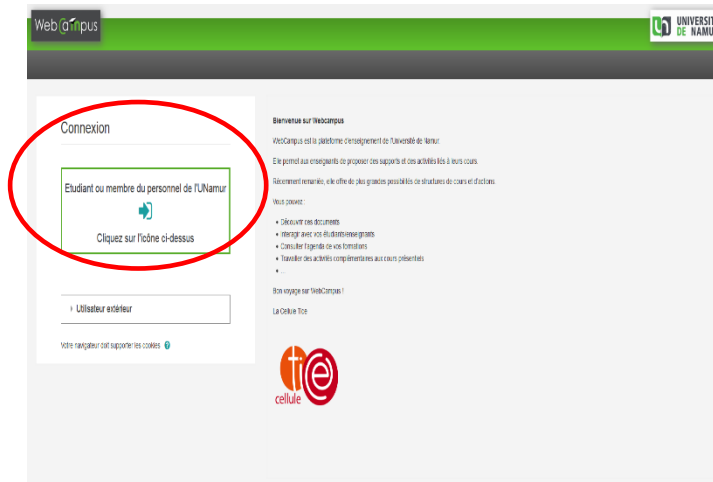
STUDENT VIRTUAL DASHBOARD - BUREAU VIRTUEL DE L'ÉTUDIANT (BVE)

Through your virtual dashboard you have access to several platforms such as WebCampus (the UNamur Teaching Platform), Sogo (e-mail platform), ADE (course schedule) and other resources you may need during your stay. To connect, go to <https://bve.unamur.be>.

WEBCAMPUS

Your teachers will post useful information about their courses, assignments, reading lists, notes, PowerPoint presentations, etc. on WebCampus.

To connect, go to <http://webcampus.unamur.be/> and sign up using your eID and password, choose your courses and register.



Sometimes a “registration key” is necessary to enroll in a given course. Typically, teachers communicate the registration key during the first class.

Attention: registration for the courses on WebCampus and registration for the courses for your programme are two different steps. You must sign up for your courses via your Student Virtual Dashboard. If you have any question about your study programme, do not hesitate to contact the administrative coordinator of the Master’s programme, Ms. Manon Chatillon or the academic coordinator, Professor Jean-Pierre Gillet.

COURSE SCHEDULE

At the beginning of the academic year, Ms. Chatillon will send you the list of the courses you have to follow, the schedule and the classrooms and laboratories where the courses will take place. If you look for the schedule of any course, you can go to the intranet (*Terranostra*) and click on the link “*Horaire des cours 2021-2022*”.

ALERTE

📄 Documents UNamur : indisponible le mardi 6 juillet
Publié le 01/07/2021

MA SÉLECTION

- 📄 Quatre romans policier ou aventure - à vendre
Publié le 05/07/2021
- 📄 Revue de presse des 1er et 2 juillet
Publié le 02/07/2021 dans "Revue de presse"
- 📄 ALUMNI - Specialized Master in International and Development Economics (SMIDE)
Publié le 01/07/2021
- 📄 Documents UNamur : indisponible le mardi 6 juillet
Publié le 01/07/2021
- 📄 RH : Une réorganisation pour mieux nous servir
Publié le 01/07/2021
- 📄 Structure RH
Publié le 01/07/2021 dans "Service de la communication"
- 📄 Visite de Madame Sophie Wilms à l'UNamur
Publié le 01/07/2021
- 📄 Rendre le CEB accessible à tou.te.s
Publié le 01/07/2021

NOTES CORONAVIRUS

- 📄 Coronavirus (Covid-19) - Télétravail et règles à respecter pour la fin de l'année académique
Publié le 21/06/2021
- 📄 Coronavirus (Covid-19) - Nouvelles mesures à partir du lundi 29 mars 2021 - Retour au code rouge
Publié le 29/03/2021
- 📄 Coronavirus (COVID-19) - L'UNamur définit ses principes et ses lignes directrices pour le Q2
Publié le 18/02/2021
- 📄 Coronavirus (Covid-19) - 2ème Quadrimestre - Informations au personnel
Publié le 27/01/2021
- 📄 Coronavirus (Covid-19) - Prolongation des conditions de télétravail jusqu'au 31 janvier 2021
Publié le 17/12/2020

Toutes les notes Coronavirus

PÉRIODIQUES

- 📄 Revue de presse des 1er et 2 juillet
Publié le 02/07/2021 dans "Revue de presse"
- 📄 Parutions Omalius
Publié le 09/04/2021 dans "Magazine "Omalius""
- 📄 UNamur-Mag - Décembre 2019

AGENDA INSTITUTIONNEL

- 📄 Horizon Europe Info Day #7 & 8 - Cluster 5 - Climate, Energy & Mobility
05/07/2021 - 06/07/2021 - formation
- 📄 Défense de thèse de doctorat en sciences mathématiques
06/07/2021 - défense de thèse
- 📄 Horizon Europe Info Day #9 & 10 - Cluster 6 - Food, Bioeconomy, Natural Resources, Agriculture & Environment
07/07/2021 - 08/07/2021 - formation

Agenda complet

LIENS

- 📄 Annuaire du personnel
- 📄 Base de donnée de la recherche
- 📄 Base de donnée des anciens
- 📄 Horaires des cours 2020-2021
- 📄 NOE Enseignement/Finances
- 📄 Sogo
- 📄 Webcampus

Class Schedule ADE

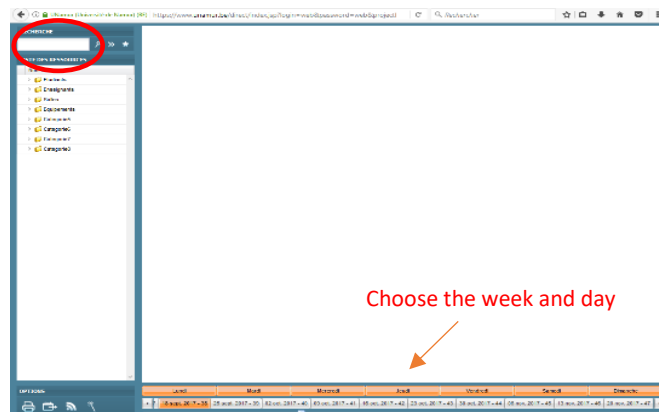
Sogo (webmail, etc)

Webcampus

Then click on → Étudiant → Faculté de médecine → 2 bloc Biomédicale

Alternatively, you can enter the title of the course or the name (not first name) of the professor and then click on "search" (magnifying glass icon)

For further information: <http://www.unamur.be/etudes/etudiant>



ACADEMIC CALENDAR

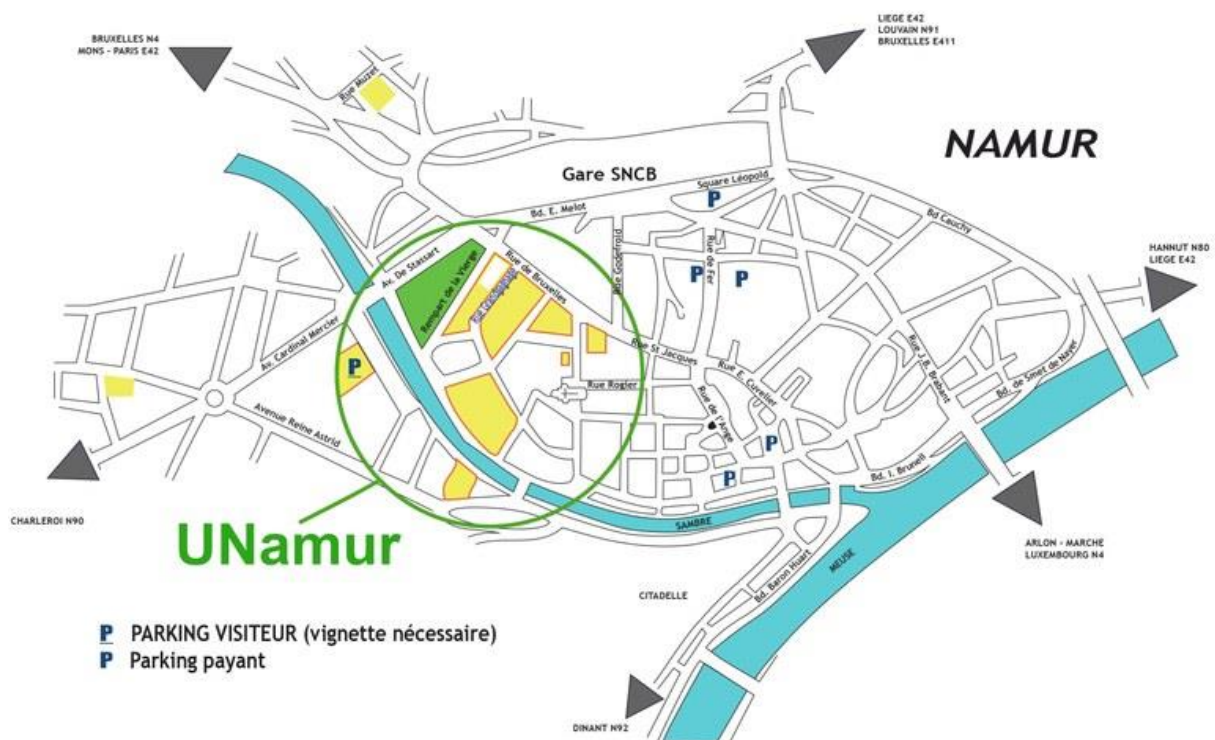
Term I	
Beginning of the Academic year Teaching begins	Tuesday 14 September
Teaching ends	Saturday 11 December
Pre-exam study period	Monday 13 – Friday 31 December
Winter examination	Monday 3 - Saturday 22 January
Public holidays Term I	
Fête de la Fédération Wallonie-Bruxelles	Monday 27 September
All Saints' Day	Monday 1 November
Armistice Day	Thursday 11 November
Christmas break (administrative services closed)	Friday 24 December - Sunday 2 January

Term II	
Teaching begins	Monday 1 February
Teaching ends	Wednesday 11 May
Easter break (no teaching)	Monday 4 – Monday 18 April
Pre-exam study period	Thursday 12 – Sunday 22 May
Summer examination	Monday 23 May – Thursday 30 June
Public holidays Term II	
University Day	Thursday 24 March
Labour Day	Sunday 1 May
Ascension Day	Thursday 26 May
Whit Monday	Monday 6 June

Term III	
Re-sit examination	
Public holidays Term III	
National Holiday	21 July
Assumption Day	15 August

LIFE ON CAMPUS

Situated at the heart of the City of Namur, the University campus is ideally located and offers plenty of opportunities for a vibrant and fulfilling experience.



University Library

The *Bibliothèque Universitaire Moretus Plantin* (BUMP) is the University Library. Open to all students, it offers an ideal setting for studying; silence, computers, free WiFi, librarians, and of course, a lot of books and electronic resources! It is located at 19 Rue Grandgagnage.

The opening hours change during the academic year. Please check the library's website

<https://www.unamur.be/bump>.

Sport

The University [Sport Service](#) offers a large number of sports activities most of them organized in its multipurpose Sports Centre (10, rue Godefroid), which houses a large sport hall, a dojo for the practice of martial arts and a weight room. Affiliation to the University Sport Service costs 35€.

Throughout the year, the [Students' Union](#) organises various tournaments (e.g. 5-a-side football, volleyball, etc.), and several university teams take part in interuniversity championships and competitions.

Other facilities (swimming pools and sports halls) and sports clubs are available in town. Some of them, such as *Basic Fit*, an international network of gyms, gives access to many different sport machines for a reasonable price (a subscription costs 20€ a month). The nearest Basic Fit is located at 71 Chaussée de Waterloo.

For more information: <https://www.unamur.be/en/teaching/life/sports>



Quai 22 is the cultural space of UNamur. It offers a varied socio-cultural programming, organized in close collaboration with the student community but also the different faculties of UNamur and the cultural sector of Namur. Theatre, shows, concerts, conferences, TEDx, debates, movies, etc. punctuate the life of *Quai 22* throughout the academic year.

Co-managed with a staff of ten students from different backgrounds, its motto is: “Students as viewers but especially actors!”

It is therefore in a participatory dynamic that projects grow. With a focus on the University's current affairs and the issues that concern our current society, the program invites students and spectators to invest themselves differently in their lives at the University.

Place of expression and creation, Quai 22 wants to be a friendly space, open to all. A place of exchange, sharing and meetings! If you want to get involved in the cultural life of the campus, participate in its vitality and feed it with your own experience, do not hesitate to cross the door of Quai 22!

The programme of the activities is available on Facebook (www.facebook.com/Quai22Namur).

Bunker

The “Bunker” is the place students go out to. Almost every Tuesday and Thursday of the year, parties are organized by and for students! Cheap beer, trendy music and good memories are the key words! Located in front of the Faculty of Medicines (5 Place du Palais de Justice), you can go down to discover an underground world.

Food on campus

The campus is surrounded by several restaurants or sandwich bars, as well as markets and all kinds of shops. More information available at <https://www.unamur.be/en/teaching/life/food>.

PRACTICAL INFORMATION

GETTING TO NAMUR

Namur, the capital city of Wallonia, is situated at the intersection of numerous rail and motorway routes and it is Wallonia's most accessible city. Whether you are travelling by plane, train or car, Namur is easy to get to.

→ By plane

From **Brussels National Airport**

The railway station is located just under the airport.

There are direct connections from Brussels Airport to Namur (approximately one train per hour from 6:16 am to 21:16, the trip lasts 1h11m) and connections requiring one change in Brussels Nord (2 trains per hours, from 5:24 to 22:24, the trip lasts 1h20m).

From **Charleroi Airport**, a bus takes you to Charleroi-South Railway Station (20 mins). From there, two trains per hour leave for Namur (30 mins).

Please note that the journey time may be longer on weekends and holidays. We advise you to check the schedule before leaving!

More information at: <https://www.belgiantrain.be/en>

→ By train

The University campus is a ten-minute walk from the station. Namur is linked to the major European capitals and airports (Paris, London, Frankfurt, Luxembourg, Amsterdam, etc.) via high-speed train networks. You can get to Namur in a two- to -three-hour train journey from any of these cities.

→ By car

Namur is a few minutes from the intersection of the E411 (Luxembourg-Brussels) and E42 (Mons-Liège) motorways.

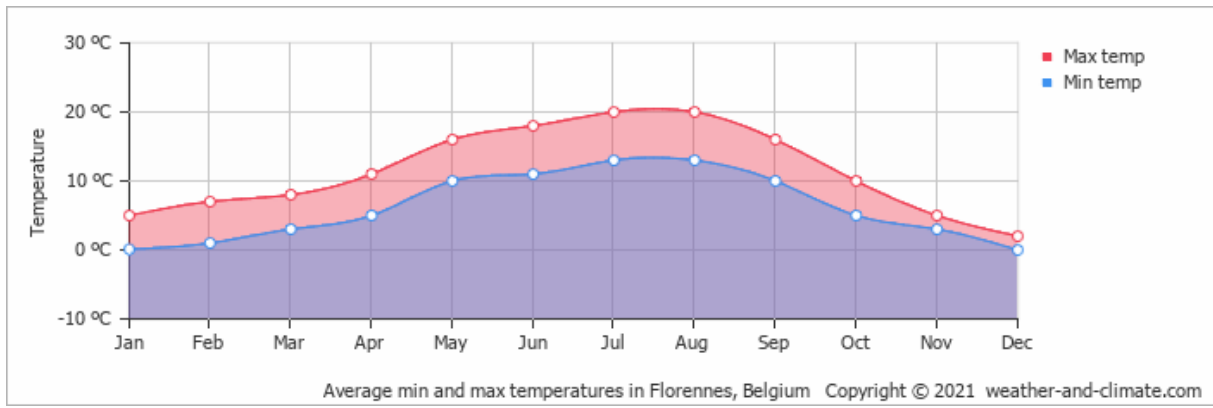
WEATHER ¹

The climate of Belgium is **cool and wet** because it is influenced by the Atlantic Ocean, especially on the coast and the plain. In the south-eastern regions (Ardennes), which are located at higher altitudes as well as at a greater distance from the sea, the climate is more continental, and also more unstable in the summer.

Precipitation is frequent, but not particularly abundant. The coastal area is less rainy, and it is also slightly sunnier than the interior: precipitation varies between 820 mm on the coast to 1,100 mm in the Ardennes.

¹ <https://www.climatestotravel.com/climate/belgium> -

Graphic downloaded from page <https://weather-and-climate.com/average-monthly-min-max-Temperature,namur-namur-province-be,Belgium>



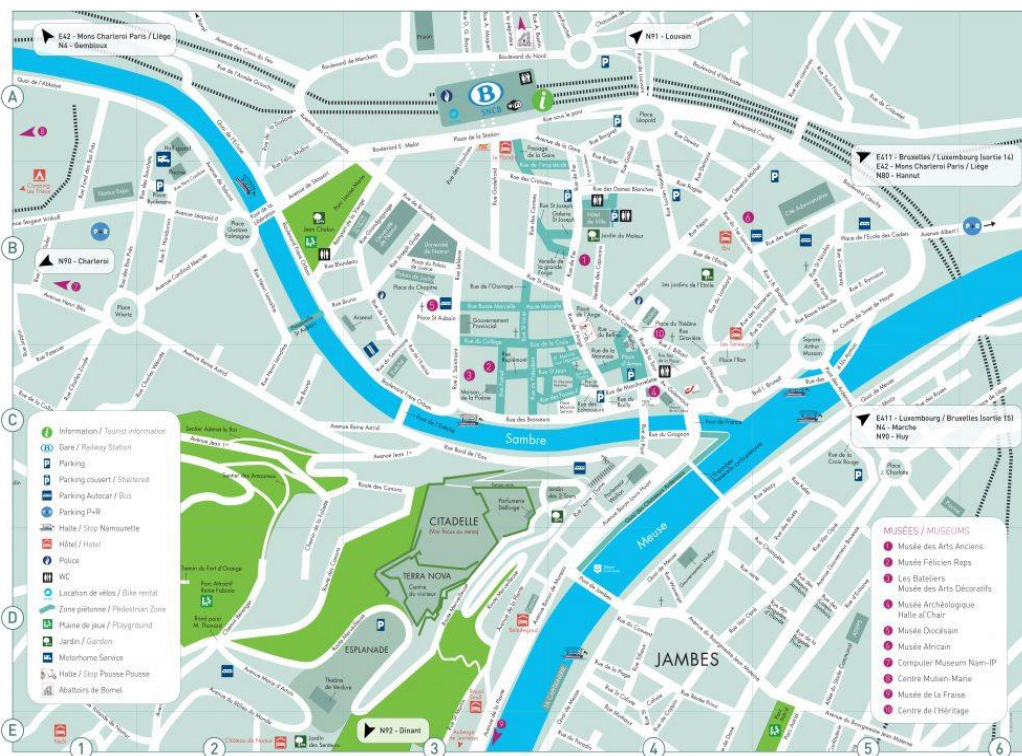
LIVING IN NAMUR

DISCOVER THE CITY CENTRE

Useful links:

Namur Tourist Office: <https://www.namurtourisme.be/en/>

Link to a live webcam: <http://www.namurwebcam.be/>



EVERYDAY LIFE

Places to have a drink

Many bars are located on the *Place du Vieux Marché* (Old Market's Place, officially "vegetable market place"). You will also find different restaurants and a pharmacy in the area. If you want to hang out and meet new people, this is the place to go to!

Le Chapitre is a very old and small pub located near *La Place Saint-Aubain*. There, you will have a large choice of good beers, which are very popular here in Belgium. Don't hesitate to go to 4 Rue du Séminaire to grab a good beverage!

Le nom de la Rose is a "Kot-à-Projet" run by students for the students. It's not always opened, but it often proposes several kinds of activities, from karaoke to acoustic concerts.

Places to shop

Food

There are many different restaurants and snacks which are affordable in Namur. During the day, the snacks located Rue de Bruxelles offer a large variety of choices, from sandwiches to French fries and pizzas. By night, some restaurants are open around the Old Market's Place.

The main grocery store chains in Belgium are Carrefour, Delhaize, Match, Colruyt, Lidl and Aldi. The first two are more expensive than the others.

You can find a Match (open every day between 8:00 and 19:30) and a Delhaize (open every day between 8:00 and 20:00) in the centre of the city. They are located Rue des Echasseurs and 11 Rue Bas de la Place respectively, and are very easy to go to. They are a bit more expensive though.

You can find Lidl (www.lidl.be) and Aldi (www.aldi.be) outside of the city centre, but you will need to take the bus. They offer the lowest prices. Same for Carrefour and Colruyt which are located in Jambes, about 20-30 minute walk from the centre of the city.

Clothing

Namur has many international brands such as Zara, Mango, and H&M located in the main commercial street *Rue de Fer*. For more local stuff, there's the pedestrian zone. Those streets are smaller and are mostly joining the Place de l'Ange. You can fly around there to do some shopping and purchase original gifts.

Laundries

In the city centre of Namur (51 Rue des Fossés Fleuris), there is a public laundromat where you can wash and dry your clothes. The price for a full washing machine with drying is about 8€. If you have access to a washing machine, we recommend you to buy some washing powder in a supermarket. It will be cheaper.

CULTURE & FOLKLORE

A city full of art and history, Namur is a treasure of culture, from archaeological and historical sites, museums and exhibitions to theatres, cinemas and festivals, and the university is no small part of this... With the traditional baptism (+ circles + bars + parties).

Fêtes de Wallonie (the Wallonia Festival)

The capital of Wallonia celebrates its region in mid-September. This festival is a good opportunity to experience local folk traditions with the Echasseurs battles on stilts, the music of the Molons and our hymn « li bia bouquet » as well as various Belgian visiting artists. We also have different stages in the entire city with special and known artists.

The FIFF

FIFF stands for Festival International du Film Francophone, or International Francophone Film Festival. It is like a « Cannes-on-the-Meuse » festival, welcoming plenty of French movies. It takes place in Namur during the first week of October.

The KIKK

The KIKK is a brand new festival, celebrating new technologies. It welcomes people from all around the world, and international lecturers.

Namur in May

During the first week of May, Namur turns itself into an open stage for street arts with street performers from all over the world.

Verdur Rock

This music festival is held at the end of June to celebrate the end of the exams.

Cinemas

Le Caméo 2: 49 Rue des Carmes, Namur

L'Acinapolis: 16 Rue de la Gare Fleurie, Jambes

Theatres

- **Le Théâtre Royal de Namur:** 2, Place du Théâtre
- **La Maison de la Poésie:** 28, Rue Fumal
- **Le Belvédère:** 1, Avenue Marie d'Artois
- **Théâtre Jardin Passion:** 39 Rue Marie-Henriette

Museums

- Galerie du Beffroi : Rue du Beffroi
- Parfumerie Guy Delforge : 60, Route Merveilleuse
- Félicien Rops : 12, Rue Fumal
- Archaeological Museum of Namur: 7, Rue Joseph Saintraint
- African Museum of Namur : 1, Rue du Premier Lanciers

La Citadelle

The Citadelle of Namur is a world renown monument. It is one of the most beautiful in the world. It is majestic, welcoming and historical, as it is classified as an exceptional real estate heritage of the Walloon Region. Its highest point is at 190 meters high. It was built in 1692 by architect Vauban whom had a high impact on Namur's architecture. Recently, it welcomed a new guest: Jan Fabre's Turtle. This statue is a huge 6 tons bronze sculpture. Hard to miss!

For more information, check the official website: <https://citadelle.namur.be/>

ADMINISTRATIVE STEPS BEFORE YOUR DEPARTURE

Housing

Check-out procedure: before leaving your room make sure that you have paid all pending invoices (if any) and make an appointment with the housing service for the inventory report before departure.

Transcript of records

As soon as the examination period is over, and the examination jury has validated the results, you will be able to have access to your results.

The transcript of records will be sent to you and to the EM EMOTION coordinator in Italy.

Diploma and diploma supplement

The production and signature by the competent authorities of the Diploma and the Diploma Supplement take some time.

It is very likely that both documents will not be ready for the EM EMOTION Graduation ceremony held in Italy at the end of the 2-year programme.

Before leaving Namur, please don't forget to communicate your personal e-mail address and cell phone number to the IRO staff, the academic and administrative coordinators of the EM EMOTION programme.

In due time, you will receive an invitation to the Graduation ceremony organized by UNamur in Namur. Please note that if you cannot attend it, you can ask to receive your Diploma and Diploma Supplement by the post. The IRO office will send you the documents by DHL.

In this case we will need your postal address and cell phone number as well as a written authorisation to send the documents by the post. As a matter of fact, no duplicate of the Diploma and Diploma Supplement can be provided. Therefore, UNamur will agree to send them by the post under your sole responsibility.

If you prefer, you can ask someone you trust to collect your documents on your behalf. The designated person must bring an Authorization Letter signed by yourself and a copy of your valid ID or passport.

CONTACT PERSONS

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Ms. Manon Chatillon

Administrative coordinator
manon.chatillon@unamur.be

Ms. Chatillon will be your main administrative contact for any aspect related to the study programme, after your arrival.

UNamur International Relations Office

Ms. Carole Anciaux, International Mobility Advisor
Mr. Henrich Brunke, International Exchange and Mobility Coordinator
international-mobility@unamur.be

UNamur Housing Service

Ms. Cathy Jentgen
logement-etudiants@unamur.be

Emergency numbers

UNamur Guarding Service: +32 496 55 40 50

General number in case of emergency (fire, medical or ambulance): 112

Fire Brigade: 100

Police: 101

Ambulance: 105

These numbers are free to use.

You can find more numbers on <https://www.expatica.com/be/about/gov-law-admin/emergency-numbers-and-helplines-in-belgium-100101/>

CHECKLISTS

Before your arrival

- Complete the admission procedure
- Complete the procedure for requesting a long-stay visa to nearest Belgian embassy (if needed)
- Don't forget to bring your passport and visa (non-EU students) and your ID documents
- Make sure that you have a good insurance coverage and bring all relevant documents
- Book your flight or train tickets well in advance
- Bring all relevant documents related to your programme (Transcript of records, Legalized copies of your diplomas, etc.)
- Check if everything is in order for your arrival with staff members (International relations office: international-mobility@unamur.be and housing service)
- Confirm your arrival date (International relations office: international-mobility@unamur.be)
- Activate your UNamur personal account
- Check regularly the rules for the country you're coming from or have travelled through

Upon arrival

- Get your keys and sign your housing contract
- Complete your inventory report
- Attend the welcome meeting and the other organized activities
- Activate your UNamur personal account (if not already done before your arrival)
- Request your enrolment certificate
- Register with the local authorities and get your residence permit
- Make sure we can get in touch with you if needed

Before leaving UNamur

- Complete all check-out procedure (and pay any pending invoice)
- Don't forget to communicate your personal address and cell phone number
- Give instructions for the collection of your Diploma and Diploma supplement.